



INDEMNITY & RIDE REGISTER

Revised 26/04/2007

- **3 Free Rides:** Rides are open to non-members & guests for up to 3 single day rides, or for one weekend tour.
- **Longer multi-day tours** for BBTA (& affiliated) club members only.
- **Personal information** collected by the Brisbane Bicycle Touring Association is for the primary purpose of membership requirements and/or brevet purposes. It will not be released for any form of commercial gain and will be maintained in a secure location as per requirements of the Privacy Act.
- **In signing this register** I fully understand and agree that I am riding at my own risk and accept without exception full and complete liability for all and any risks and will not hold responsible nor make any claim against the Brisbane Bicycle Touring Association, its committee members, agents or servants for any loss, damage or injury however caused in relation to my riding.

RIDE / TOUR TITLE:

RIDE / TOUR LEADER: DATE:

	Print your Full Name <i>(no initials please)</i>	Signature	'En Route' Mobile Phone #	Emergency Contact Phone #	BBTA Membership Number	Non members ✓ one			
						FREE	Day Ride	Tour	W'end
	1	2	3						
1									
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RETURN FORM to BBTA Rides Coordinator @ Rides Planning meeting/Social night OR Mail to: P.O. Box 286, Ashgrove, Qld. 4060.

NOTES:

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PLANNING A BBTA RIDE

Ride along the route taking note of ● total distance ● possible danger points ● toilets & parks ● food & water points ● whether shops will be open when the ride comes through ● suitable re-grouping points.

Examine public transport options

You may wish to take account of train arrival times when setting the starting time. you might also allow for riders to bail out of the ride by taking a train home.

Document the route to as great as extent as you can. This will help in making your day a lot easier and will help in organizing future rides. it will also help if you do a map for riders

Ascertain the level of difficulty of the ride and grade the ride using the descriptive term (eg. easy) and grading code (M3) - refer to the current calendar descriptions.

Compose a short title and description for the ride and submit it to the rides co-ordinator at the appropriate time

LEADING A RIDE

Take the following with you

- Ride registration sheet
- Pen/pencil
- Map/instructions where applicable
- Club brochure(s)
- An adequate bike tool kit
- Your personal first aid kit

At the start, ensure that

- All riders register for the ride.
- Riders have safety gear required by law (helmets, lights at night etc).

BBTA INCIDENT REPORT

To be filled out by the Ride Leader in the case of accident or injury or other notifiable incident which could affect the club.

Name of injured person _____ Address _____ Ph _____

Description of incident (including location & time) _____

Witnesses: Name: _____ Address _____ Ph _____

Name: _____ Address _____ Ph _____

Did injury require: First aid Doctors visit Hospital Treatment Police (please tick)

If yes to the above please give details: _____

RIDE LEADERS For our accurate keeping of records it is necessary to forward completed Ride Register form to:
BBTA Rides Coordinator @ Rides Planning Meeting / Social Night OR mail to P.O. Box 286, Ashgrove, Qld. 4060.

Managing the group

- Introduce yourself and assist in introducing others
- Explain the route and distribute maps
- Explain procedure for re-grouping and the first re-grouping spot. This procedure may vary depending on the type of ride and distance involved.
- Appoint a tail marker where necessary so that riders are not left behind, lose their way or are left stranded by breakdown
- Do not assume that all riders will know the route or will be able to keep up with the leader.

Retirements

Remind riders that if they are unable or unwilling to continue on a ride they should advise the leader or another rider of their intentions.

Breakdowns

In the spirit of the BBTA, members should render assistance to anyone who has a breakdown, sharing tools, knowledge and experience.

Accidents

In case of accident stay calm, call 000, render First Aid where necessary and advise the Emergency Contact.

AFTER THE RIDE

- It is necessary to send in the ride register, preferably along with copies of maps and other info used on the ride to the BBTA Rides Co-ordinator (details below)
- Get your ride into the newsletter.
- Canvas someone to write an article on the ride, or do one yourself.
- Weekend rides and longer tours are an absolute must for an article.
- Photographs are great ! If someone else is doing a short story supply them with a list of names of people on the ride.
- Submit photos to the BBTA website for the photo gallery.